

‘BROWNS LAKE SANITARY DISTRICT

MINUTES

November 9, 2023

The meeting was called to order by Commissioner Naber at 4:00pm.

**Roll call:** Present were Commissioner Naber, Commissioner Nelson and Commissioner Lois. Mike Weygand was present. Carissa Pezewski of MPC Property Management was also present.

**Verify posting of meeting:** Posting of meeting was verified by Naber.

**Citizen’s Comments:** There were no citizen comments.

**Approval of October 19, 2023 minutes:** A motion was made to approve the October 19, 2023 minutes, the motion was seconded and carried by all.

**Financial report/Approval of invoices/bills:** A motion was made to approve the financials for October the motion was seconded and carried by all. It is noted that the expense on the October financials for \$7284.56 that is currently in postage and shipping will be moved to the dredging expenses. A motion was made to approve the invoices /bills, except for the Great Lakes ones that need review by Kapur the motion was seconded and carried by all. It is noted that Commissioner Lois abstains from approving Kapur invoices.

**Report from Commissioners:**

**Nelson:** The cutover for lift station #5 is scheduled for 11/21. Lift station #2 needs a WE Energies inspection.

**Lois:** The final contract for the deep well has been signed.

**Naber:** Great Lakes will be finished with the project at the end of the month. The entire system then will have been tested and sealed where needed.

**Dredging Update:** The public hearing was held and out of it came the need for a dredging finance committee. The first permit should be in by Thanksgiving and once in the bid package can be created and put out for bid.

**Forming a committee for dredging:** A motion was made to form a finance committee for the dredging project, the motion was seconded and carried.

**Resolution Relating to the Creation of a Browns Lake Sanitary District Dredging Finance Committee and the Establishment of Provisions for the Appointment, Term, Duties, and Authority of Its Members:** A motion was made to approve Resolution No. 11-9-23, the motion was seconded and carried by all.

**Kapur assisting with sewer lateral reports:** A motion was made to approve Kapur to review the Great Lakes lateral reports and assist with noting which laterals need repairs, the motion was seconded and carried. It is noted that Commissioner Lois abstains from this vote.

**Lot clearing and 5 large trees removed this year at well site:** A motion was made to approve Double K Tree Service remove the trees and clear the lot for \$4000, plus tax, the motion was seconded and carried by all.

The meeting was adjourned at 4:47pm